

FY 2022

ANNUAL REPORT

A Future Where No Child Is Left Behind

www.ehcommunityfund.org.sg





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IPC Period: From 13/1/2022 to 12/12/2024
Sector Administrator: Ministry of Social and Family Development
NCSS Member: Since 1 October 2021
Auditor: Crowe Horwath First Trust LLP
Banker: Bank of East Asia (BEA) & Development Bank of Singapore (DBS)

EtonHouse Community Fund “ECF” was set up as a company limited by guarantee on 06 May 2013. We are a registered Charity under the Charities Act (Chapter 37) since 24 April 2015.

ECF is recognised as an Institution of a Public Character (IPC) by the Commissioner of Charities in Singapore and seeks to raise funds through the support of donors and partners.

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Who We Are

In order for children to explore their identities and develop into self-assured individuals capable of overcoming daily obstacles, it is crucial to provide them with support that extends beyond formal education.

Unfortunately, not all children have the opportunity to thrive in a secure and nurturing environment due to circumstances beyond their control.

With a commitment to making a positive impact on society, EtonHouse International Education Group established the EtonHouse Community Fund in 2015 with the aim of enhancing the well-being of children, youth, and families who come from disadvantaged backgrounds.

Vision

To create pathways for children to discover their unique gifts to the world.

Mission

To invest in the heart of Singapore's future through initiatives that cultivate self awareness, develop personal narratives and healthy relationships to build communities.



SCAN TO WATCH
EtonHouse Community Fund
through the eyes of a child

Our Objectives

To advance the cause of education, whether general, professional or technical by providing scholarships, grants, aids and financial assistance to all and in particular the poor, needy and underprivileged.

To improve the accessibility of affordable, high quality early childhood education and to contribute to enhancing the standards of pre-school curriculum, pedagogy and the teaching profession.

To advance causes contributing to the learning and holistic development of children and youths, recognizing and enhancing their abilities, promoting respect and empowerment, providing multi-lingual and multi-cultural exposures for the young and preparing them for the challenges of global citizenship.

To promote and foster community spirit, participation and development.

To aid, assist and give relief in any manner and to any extent to any charitable institution whose object or objects are similar to or comparable with the objects of the Community Fund.



Chairwoman's Message



I am honoured to assume the role of Chairwoman of the EtonHouse Community Fund (ECF) and express gratitude to our previous chairman, Mr Sebastian Tan, for his invaluable contributions. Under his leadership and with the support of our dedicated board members, ECF has successfully raised funds for meaningful projects that reach out to and benefit the underprivileged children and youth in our society. Our vision is to create pathways for children to discover their unique gifts, while our mission focuses on cultivating self-awareness, personal narratives, and healthy relationships for communities to prosper and be nurtured.

We are delighted to welcome Professor Annie Koh to our Board of Directors. With her extensive experience in academic, finance and advisory roles, she brings valuable expertise to ECF. Professor Koh's dedication to various public and private organizations, including her involvement in ECF, AMTD IDEA Group, and Prudential Assurance Company Singapore Pte Ltd, greatly contributes to our mission of making a positive difference in the lives of children, youth, and families.

In the financial year ending 2022, we are pleased to report on the success of our Joyful Learning programmes, which have received positive feedback from parents and volunteers. The children who have participated in these programmes have exhibited confidence and effective communication skills, even as they transitioned into primary school. We extend our appreciation to the teachers of EtonHouse and E-Bridge, as well as our dedicated volunteers, for their hard work in facilitating these programmes.

In conjunction with the Ministry of Social and Family Development's (MSF) initiative on SG Families, we launched the ECF Treasure Quest programme. This programme encourages families to bond, spend quality time together and engage in outdoor experiences. With the attendance of 700 participants, including guest of honour Dr Vivian Balakrishnan, Minister of Foreign Affairs of Singapore, the Treasure Quest launch event on 3rd September was a resounding success, promoting family fun and educational experiences.

In collaboration with MSF, we implemented the Youth Study Sponsorship programme, and we are proud of the outcome of the programme. The programme provided financial aid to empower and support the personal and professional development of 6 youths in 2022. By promoting equal opportunities through education, we aim to help these individuals achieve their goals and aspirations.

The annual Box of Joy programme continues to bring joy to underprivileged children. Through partnerships and collaborations with various social service agencies, we distributed specially curated boxes containing meaningful gifts to the beneficiaries. In 2022, we distributed 2,000 gifts to 32 different beneficiary partners, reinforcing our commitment to bringing joy to those in need.

In 2022, we commenced planning for our fundraising programme by publishing the book „Lifting Half the Sky.“ This book celebrates the achievements and contributions of 13 remarkable Singaporean women who have excelled in various industries, serving as role models for others. „Lifting Half the Sky“ was launched on International Women's Day, 8th March 2023. This meaningful platform was used to advocate for the meaningful work done by ECF and an excellent opportunity to raise funds for our projects.

While ECF has been successful in engaging the community and facilitating many meaningful projects, we are also invested in maintaining compliance as a charity.

This is integral to our operations. Other than adhering to relevant laws and regulations, we maintain a clear governance structure and ensure transparency and accountability. The organization keeps accurate financial records, reports on its activities, and avoids conflicts of interest. Our board of independent directors who are highly respected professionals ensure that all decisions and operations are transparent and in alignment with the charter of ECF. For detailed information, please refer to ECF's financial report or consult with the organization directly.

We extend our deepest gratitude to our board members, donors, volunteers, and colleagues of EtonHouse Group and ECF for their continuous support. It is through their commitment and collaboration that we can create a positive impact in the community. Together, we will strive towards a future where no child is left behind.

Mrs Ng Gim Choo

Founder & Chairwoman,
EtonHouse Community Fund

Highlights



MAY

New Partners for Joyful Learning Programme

EtonHouse Community Fund (ECF) has partnered with two new organisations, Care Corner Singapore (Tampines) and Club Rainbow Singapore, to expand its Joyful Learning programme.

Joyful Learning programme is a free early childhood education programme for children from low-income families that aims to help children develop a love of learning through storytelling, arts and crafts, and other activities.

JULY

Published Indy's Diary

Indy is a 7-year-old girl with a rare genetic disorder called Neurofibromatosis Type 1 (NF1), a disorder that has caused her to have a curved leg bone, which has required her to undergo numerous surgeries. Despite the challenges that have come her way, Indy remains a happy and resilient child who loves to play with her friends, go to school, and draw.

A must-read for anyone who has ever faced a challenge in their life, Indy's Diary is a heartwarming and inspiring story and a reminder that anything is possible if you set your mind to it.

SEPTEMBER

Launched ECF Treasure Quest

ECF Treasure Quest was launched on Saturday, 3 September at Senja-Cashew CC. It was attended by over 700 participants and was graced by guest of honour, Dr Vivian Balakrishnan, Minister of Foreign Affairs in Singapore. Created in support of the government's #CelebratingSGFamilies initiative, the event was filled with festivities and family fun. ECF plans to continue launching new Treasure Quests with fresh sets of challenges every MOE holiday for families to spend time together in outdoor spaces around Singapore.

OCTOBER

Launched KidSTART Stories

On 15 October 2022, under the Growing Together with KidSTART partnership, KidSTART Singapore, SP Group and ECF launched KidSTART Stories. This is an initiative created to provide more than 1,800 families with resources to support parents in the development of their young children through storytelling and reading. As part of KidSTART Singapore's ongoing #AGoodStart initiative, KidSTART Stories highlights the importance of investing in early childhood development.

NOVEMBER

Charity Bronze at the Community Chest Awards 2022

ECF was honoured with the Charity Bronze award at the Community Chest Awards 2022 by Mr Tan Chuan-Jin, Speaker of the Parliament of Singapore. The award is given to organisations and individuals who have made outstanding contributions to the social service sector. ECF was recognised for its work in supporting vulnerable children and youth in Singapore.

DECEMBER

ECF Treasure Quest Online

To continue supporting #SGCelebratingFamilies, ECF launched a digital Treasure Quest with a new set of challenges for families during the December school holidays. This initiative was filled with challenges designed to be fun and engaging while promoting physical activity and emotional well-being.

Our Programmes

01



Teacher Everywhere

Teacher Everywhere empowers individuals to positively impact education through volunteering by making quality education accessible to all and offering a platform for individuals to contribute to education globally. The programme provides volunteers with essential academic skills, teaching methodologies, and classroom management strategies. The programme fosters respectful learning environments by emphasising cultural sensitivity and inclusivity while providing mentorship and networking opportunities. The programme currently has 65 active volunteers.

65 Active Volunteers

02



Joyful Learning

Joyful Learning, offered by ECF, is designed to promote engaging and inclusive learning experiences for children. The program focuses on creating exciting and stimulating learning environments that foster creativity, curiosity, and a love for learning. It offers resources, training, and support to educators and caregivers, equipping them with effective strategies and tools to enhance children's learning experiences. The Joyful Learning programme aims to contribute to early childhood education and to the overall development and well-being of children. In 2022, the programme supported 73 children.

73 Children Supported

03



Mindfulness & Emotional Wellbeing

The Mindfulness programme promotes mental well-being and resilience among individuals. This programme cultivates mindfulness as a practice to help individuals cope with stress, anxiety, and other challenges in their daily lives. Through various activities and workshops, participants, from different backgrounds and age groups, learn techniques to enhance self-awareness, manage emotions, and improve overall mental health. By providing resources and support for mindfulness practices, ECF empowers individuals to lead happier, healthier, and more balanced lives. In 2022, the programme supported 19 youths.

19 Youths Supported

04



SCAN TO WATCH

Respectful Parenting

Short Film: Little Wishes invites parents to step into a child's world. All children love birthday parties...Or do they? Little Wishes is a short film about what 5-year-old Noah really wants for his birthday, urging parents to reflect on their parenting styles and embark on a Respectful Parenting journey. Launched on social and digital media, as well as on more than 200 screens in 20 SingHealth hospitals and polyclinics, this film has over 2 million views.

2M+ Views



Parenting Book: Written with the average Singaporean family in mind, "Respectful Parenting" is the first book made to support parents on their parenting journey. We published Respectful Parenting for parents with children aged 0-7 years. From parent interviews and easy-to-implement strategies, this book is filled with real life examples to help parents. The book introduces the C.A.R.E pillars to help parents manage temper tantrums, bedtime and meal routines, and more. We hope it will encourage parents to adopt and embrace Respectful Parenting strategies. As of 2022, there have been 1,170 copies sold till date.

1170 Books sold till date

05



MOE CDA Top-Up

CDA Top-ups provide additional financial support to families with young children to alleviate the financial burden on parents. CDA, which stands for Child Development Account, is a savings account established by the government to help parents save for their child's educational and healthcare needs. Through this programme, ECF offers additional monetary contributions to these accounts to help to boost savings and provide families with more resources to support their children's development.

By collaborating with government offices, ECF strives to promote the well-being and development of young children in Singapore, ensuring they have access to the resources necessary for their holistic growth. In 2022, CDA Top-ups supported 737 children.

737 Children Supported

06



Pre-school Enrichment Sponsorship

Enrichment classes, such as art and music, don't just spark new interests and stimulate the mind. They also help develop creative, cognitive and social skills. However, not all families have the means to send their children for enrichment classes. ECF Enrichment Sponsorship was created to enable preschool children from low-income families to join their peers in enrichment classes. In 2022, the programme supported 641 children.

641 Children Supported

07



ECDA KidStart Collaboration

KidSTART provides support for child development, strengthens holistic services for families, and monitors the developmental progress of children starting at birth. ECF has been a partner and supporter of KidSTART since it launched in 2016. Over the years, we have pledged a total of S\$150,000 to support children from KidSTART families. In 2022, S\$30,000 was disbursed to provide setup resources for KidSTART programmes in the community. In 2022, the programme supported 123 children.

123 Children Supported

08



Pre-school Bursary & Welcome Pack

ECF Preschool Bursary programme provides financial assistance to families with children attending preschool. Specifically for families facing financial constraints, ECF Pre-school Bursary covers a portion of the preschool fees. This ensures that children from disadvantaged backgrounds have access to quality early childhood education. By supporting families in need, the programme promotes equal opportunities and ensures that all children have a strong foundation for their educational journey. ECF is committed to empowering families and enhancing the well-being of young children through this bursary programme, ultimately contributing to their overall development and future success. In 2022, the programme has provided support for 70 children.

70 Children Supported

09



Box of Joy

Box of Joy is a heartwarming initiative that works to bring happiness and support to underprivileged children. The programme distributes specially-curated boxes filled with essential items, treats, and small gifts to those in need. These boxes serve as a source of comfort and happiness reminding them that they are not forgotten.

ECF collaborates with various partners and volunteers to identify and connect with deserving recipients, ensuring that the Box of Joy programme reaches those that would benefit the most - uplifting their spirits by providing them with a little box of happiness and care. In 2022, the program has brightened the day of 2,000 children

2000 Children Supported

10



Care for Diabetic Children

Care for Diabetic Children supports children with diabetes and their families by working closely with healthcare professionals and organisations specialising in pediatric diabetes care to provide resources, education, and financial aid to affected families. This programme raises awareness for diabetes in children and offers various forms of assistance to help them manage their condition effectively. Through promoting self-care, providing access to medical supplies, and helping them make healthier lifestyle choices, ECF works to alleviate the challenges faced by these children and their families. In 2022, the family has supported 69 children.

69 Children Supported

11



Treasure Quest

ECF Treasure Quest was successfully launched on Saturday, 3 Sep at Senja-Cashew CC with an overwhelming 700 participants. This was in support of the government's initiative of #CelebratingSGFamilies, and it was a big celebration of family fun indeed!

We were privileged to have guest of honour, Dr Vivian Balakrishnan, Minister of Foreign Affairs of Singapore, grace the occasion, connect with families and participate in a range of fun and educational activities.

ECF will continue to launch a new Treasure Quest with a fresh set of challenges for families to spend time together in outdoor spaces around Singapore.

700 Participants

12



Youth Study Sponsorship

ECF Study Sponsorship programme supports youths in their pursuit of higher education by offering financial assistance. The programme specifically targets students who need help with their educational expenses.

Successful applicants are granted sponsorship for their course fees, allowing them to focus on their studies without the burden of financial stress. By providing financial aid to deserving students, the programme is designed to contribute to their personal and professional development, ultimately enabling them to achieve their goals and aspirations. In 2022, the programme sponsored 6 youth.

6 Youths Supported

Our Leadership

Seah Moon Ming

Advisor

First Appointed: 20 December 2021

Mr Seah Moon Ming has contributed to several key engineering companies in Singapore. He is currently the Chairman of SMRT Corporation Ltd and the Chairman of the Board of Governors at the National University of Singapore High School. Mr Seah has served various organisations at the top levels. He was the Group Chief Executive Officer at Pavilion Energy Pte Ltd., Senior Managing Director at Temasek Holdings Pte Ltd., and Chairman of International Enterprise Singapore, Singapore Corporation Enterprise and Temasek Polytechnics. He was also the founding President of Singapore Technologies Electronics Ltd. Mr Seah has received numerous awards for his substantial contributions to the advancement of the engineering profession in the region. In addition, for his contributions to advancing workers' welfare and work prospects, he received the Medal of Commendation (Gold) from National Trades Union Congress (NTUC). Mr Seah was conferred the Public Service Star in 2014.

Ng Gim Choo

Founder/Chairwoman, Member of HR, Strategy and Fundraising Committees

First Appointed: 06 May 2013

Mrs Ng Gim Choo is the founder and chairwoman of EtonHouse Community Fund, an independent charity dedicated to improving the lives of children and youth in Singapore. She has received numerous awards for her work in education, including the Freedom of the City of London and the EY Entrepreneur of The Year Award (Education). Before setting up EtonHouse, Mrs Ng worked as an audit manager at Ernst & Young and as a partner in an audit firm. Mrs Ng Gim Choo is also the founder of EtonHouse International Education Group, an education company with over 120 schools in 12 countries.

Tan Cher Liang, Sebastian

Director, Treasurer, Member of Audit and Nomination Committees

First Appointed: 01 October 2014

Mr Sebastian Tan is the Chairman and Treasurer of ECF. He also serves on the boards of various public and private companies, and charitable organisations. Currently, he is an Independent Non-Executive Chairman of Jumbo Group Limited and Vibrant Group Ltd and an Independent Director of Food Empire Holdings Limited, IPC Corporation Ltd, Ezra Holdings Limited, Kingsmen Creatives Ltd and Wilton Resources Corporation Ltd. He is also a trustee of Kwan Im Thong Hood Cho Temple and a Director at the D S Lee Foundation and Children's Charities Association. In May 2000, he co-founded Boardroom Limited, a company listed on the Singapore Exchange (SGX-ST) and was delisted in August 2019. He was the Managing/Finance Director of Boardroom Limited from May 2003 to March 2013. He is a qualified financial professional from the Association of Chartered Certified Accountants (UK). He was awarded the Public Service Medal in 1996.

Jagdeesh Kaur Sekhon

Director, Member of Strategy, and HR Committees

First Appointed: 31 May 2019

Ms Jag Sekhon Arora is part of our Strategy and HR committees. She has contributed in various capacities of community service, dedicating her journey to empowering marginalised communities, especially women and children, in civil society. Her volunteer work in pre-school development started at a grassroots level in the PAP Community Foundation while her exposure to pre-schools hails from her family business in this sector. She has held various positions of leadership within the Energy, Manufacturing and Infrastructure sectors globally. She is a university graduate of Warwick Business School (BSc Hons – Accounting and Financial Analysis) and Nottingham Business School (MBA).

Lee Teck Leng Robson

Director, Member of Audit and Governance & Compliance Committees

First Appointed: 01 October 2014

Mr Robson Lee is a member of our Audit and Compliance Committee. He is also part of the Audit Committee of the Law Society of Singapore and serves as the Assistant Honorary Secretary of the Securities Investors Association (Singapore). As a global equity partner and a member of Gibson Dunn's Mergers & Acquisitions and Capital Markets Practice Groups, he focuses his practice on M&A, corporate finance, and capital markets. He has been recommended by The Legal 500 Asia Pacific in the categories of Singapore: Capital Markets and Corporate and M&A, and has also been recognised as a leading lawyer by Best Lawyers in Singapore for Mergers and Acquisitions Law. Mr Lee is an Advocate and Solicitor of the Supreme Court of Singapore and a Solicitor of the Supreme Court of England and Wales.

Ng Zee Howe, Alex

Director, Member of Audit Committee

First Appointed: 16 January 2019

Mr Alex Ng is part of our Nomination and Audit Committee. He also manages the HouDe Foundation which supports needy children in Southeast Asia by collaborating on various donor-led social projects. Before joining the Foundation, Mr Ng worked in Taiko Management and the Cargill Group. His career has been in strategy consulting and corporate finance. With a deep experience in corporate governance, he has served on boards of commercial enterprises since 2008. He graduated with a Bachelor of Engineering from Adelaide University and an MBA from China Europe International Business School.

Navin Amarasuriya

Director, Member of Strategy Committee

First Appointed: 31 May 2019

As Chief Operating Officer of the Contentment Foundation, Navin Amarasuriya seeks to bring scientifically evidenced practices of well-being to schools around the world. He oversees the growth of the Four Pillars of Wellbeing curriculum across Bhutan, India, New Zealand, Indonesia, Malaysia, Singapore and the Netherlands. This includes the cross-cultural adaptation of the curriculum, cultivating strategic partnerships and developing new sources of funding to serve educators and students. He earned his BSc in Business Management from the University of Manchester, U.K. and has a Diploma in Animation from Nanyang Polytechnic in Singapore. He is a non-executive director of the EtonHouse Community Fund which seeks to create pathways for vulnerable children to discover their unique gifts to the world. He also serves on the board of the Center for Contemplative Research which provides the training and ideal environment for full-time, dedicated contemplatives to engage in long-term meditation retreats and collaborate in rigorous research. Finally, he is part of the fifth-generation ownership at the B.P. de Silva Group, established in Singapore in 1872.

Kok Chee Yeong, Jared

Director, Member of HR and Governance & Compliance Committees

First Appointed: 01 April 2021

Mr Jared Kok is part of our HR and Compliance Committees. A partner with Rajah & Tann, he practises as a commercial dispute resolution lawyer. He specialises in shareholder and joint venture disputes, commercial fraud, and asset protection and recovery. He is also part of a team that oversees the firm's recruitment of undergraduates.

Annie Koh

Director

First Appointed: 01 February 2023

Professor Annie Koh is Professor Emeritus of Finance (Practice) and Senior Advisor of the Business Families Institute at Lee Kong Chian School of Business, Singapore Management University (SMU). She is the Chairman of Prime US REIT and is currently an independent director of AMTD IDEA Group, EtonHouse Community Fund, PBA Group, Prudential Assurance Company Singapore Pte Ltd and Yoma Strategic Holdings Ltd. Professor Koh also chairs the Asian Bond Fund 2 supervisory committee for the Monetary Authority of Singapore and is a committee member of Singapore's Customs Advisory Council. Previously, she also served on GovTech, Singapore's CPF, HMI and K1 Ventures boards and was a member of the World Economic Forum Global Future Council. In recognition of her contribution to education and the public sector, she was awarded the bronze and silver Singapore Public Administration medal in 2010 and 2016 respectively, and the Adult Education Prism Award in 2017.

Joyce Tee

Director, Member of the Fundraising and Investment Committee

First Appointed: 21 August 2022

Resigned: 30 March 2023

Ms Joyce Tee is an ECF board member who sits on the Fundraising and Investment Committees. Ms Tee is Managing Director, Group Head of SME Banking and oversees the SME banking businesses across the region, for DBS Bank Limited. She is also a board member of the DBS Foundation. She has resigned on 30th March 2023. But will need to add her in for 2022 annual report. "We would like to express our gratitude for your exceptional support and leadership as a Director with EtonHouse Community Fund. As you transition from your role, we extend our heartfelt appreciation and wish you the utmost success and happiness in all your future endeavours.

Code of Governance

Policies

Whistle Blowing Policy

Have something to report?
EtonHouse Community Fund has a whistle-blowing policy. Any person, including our staff, may raise concerns about possible improprieties in matters of financial reporting or other matters. Your report will be confidential.

To submit a whistle-blowing report to the Board of Directors, please email whistleblow@ehcommunityfund.org.sg

Board Of Directors Governance

The Board of Directors is responsible for the supervision and management of ECF’s operations. Important areas of focus for the board include:

- a.Endorsing overarching policies, formulating strategies, and setting program goals for ECF
- b.Ensuring transparency and responsibility in the management of donations
- c.Reviewing and overseeing the annual budgets.

Reserves

The Charity maintains sufficient operating funding needs as reserves. The reserve level is reviewed yearly by the Board to ensure that the reserves are adequate to fulfil the charity’s continuing obligations.

Board Composition

- a.The Board is composed of 9 members, all of whom are Singaporean. Out of the 9 members, 7 are independent.
- b.Every member has been carefully selected based on their exceptional abilities, experience, and potential to make significant contributions.
- c.The Honorary Treasurer has the opportunity to be re-elected for a consecutive term in the same position. However, regardless of consecutive appointments, the Honorary Treasurer cannot serve continuously for more than 4 years.

Fund Raising

- a.Donations received are utilized in strict adherence to ECF’s regulations and guidelines, unless explicitly designated for specific programs.
- b.We strive to minimize fundraising costs in order to maximize the allocation of resources directly towards children and the programs aimed at supporting them.

Finance & Audit

- a.The Board closely oversees the finance and audit processes to ensure the presence of sufficient internal controls.
- b.The financial statements will be made available to the public and other stakeholders through the annual report or the organization’s website.

Disclosure and Transparency

- a.ECF prepares annual reports that provide current information on its programs, activities, and financial status.
- b.Audited financial statements and annual reports are accessible on ECF’s website for donors and other stakeholders.
- c.The audited financial statements include disclosures regarding donations in kind, sponsored expenses, and related party transactions, which are also available on ECF’s website.

Conflict of Interest

- a.All Board members and staff are required to comply with the charity’s conflict of interest policy.
- b.The Board has put in place documented procedures for Board members and staff to declare actual or potential conflicts of interests on a regular and need-to basis.
- c.Board members also abstain and do not participate in decision-making on matters where they have a conflict of interest.”

Appointment of Chief Executive Officer

Mr. Kok Tatt Goh was appointed as Chief Executive Officer of the EtonHouse Community Fund on 19th September 2022. His appointment brought expertise and strategic vision to the organization, signaling a new phase of leadership, and instilled confidence and anticipation for sustainable growth and impactful contributions to society.

Resigned on 8 March 2023.

Board Meetings and Attendance

The Board of Directors had met 4 times during the financial year ending 2022, with a quorum of at least 5 members as per the quorum necessary for the transaction of the business of the directors.

Date	28 February, 31 May, 26 August, 28 November 2022
Venue	8 Stevens Road Singapore 257819
Attendance	At least 5 Directors were present during each of the board meetings, which is the quorum necessary for the transaction of the business of the Directors.

Governance Evaluation Checklist

S/N	Code Guideline	Code ID	Response
BOARD GOVERNANCE			
1	Induction and orientation are provided to incoming governing board members upon joining the Board.	1.1.2	Complied
	Are there governing board members holding staff ¹ appointments? (Skip items 2 and 3 if “No”)		No
2	Staff does not chair the Board and does not comprise more than one third of the Board.	1.1.3	NA
3	There are written job descriptions for the staff’s executive functions and operational duties, which are distinct from the staff’s Board role.	1.1.5	NA
4	The Treasurer of the charity (or any person holding an equivalent position in the charity, e.g. Finance Committee Chairman or a governing board member responsible for overseeing the finances of the charity) can only serve a maximum of 4 consecutive years.	1.1.7	Complied
	If the charity has not appointed any governing board member to oversee its finances, it will be presumed that the Chairman oversees the finances of the charity.		
5	All governing board members must submit themselves for re-nomination and re-appointment, at least once every 3 years.	1.1.8	Complied
6	The Board conducts self evaluation to assess its performance and effectiveness once during its term or every 3 years, whichever is shorter.	1.1.12	Complied
	Is there any governing board member who has served for more than 10 consecutive years? (Skip item 7 if “No”)		No
7	The charity discloses in its annual report the reasons for retaining the governing board member who has served for more than 10 consecutive years.	1.1.13	NA
8	There are documented terms of reference for the Board and each of its committees.	1.2.1	Complied
CONFLICT OF INTEREST			
9	There are documented procedures for governing board members and staff to declare actual or potential conflicts of interest to the Board at the earliest opportunity.	2.1	Complied
10	Governing board members do not vote or participate in decision making on matters where they have a conflict of interest.	2.4	Complied
STRATEGIC PLANNING			
11	The Board periodically reviews and approves the strategic plan for the charity to ensure that the charity’s activities are in line with the charity’s objectives.	3.2.2	Complied

S/N	Code Guideline	Code ID	Response
HUMAN RESOURCE AND VOLUNTEER ² MANAGEMENT			
12	The Board approves documented human resource policies for staff.	5.1	Complied
13	There is a documented Code of Conduct for governing board members, staff and volunteers (where applicable) which is approved by the Board.	5.3	Complied
14	There are processes for regular supervision, appraisal and professional development of staff.	5.5	Complied
	Are there volunteers serving in the charity? (skip item 15 if “No”)		Yes
15	There are volunteer management policies in place for volunteers.	5.7	Complied
FINANCIAL MANAGEMENT AND INTERNAL CONTROLS			
16	There is a documented policy to seek the Board’s approval for any loans, donations, grants or financial assistance provided by the charity which are not part of the charity’s core charitable programmes.	6.1.1	Complied
17	The Board ensures that internal controls for financial matters in key areas are in place with documented procedures.	6.1.2	Complied
18	The Board ensures that reviews on the charity’s internal controls, processes, key programmes and events are regularly conducted.	6.1.3	Complied
19	The Board ensures that there is a process to identify, and regularly monitor and review the charity’s key risks.	6.1.4	Complied
20	The Board approves an annual budget for the charity’s plans and regularly monitors the charity’s expenditure.	6.2.1	Complied
	Does the charity invest its reserves (e.g. in fixed deposits)? (Skip item 18 if “No”)		
21	The charity has a documented investment policy approved by the Board.	6.4.3	Complied
FUNDRAISING PRACTICES			
	Did the charity receive cash donations (solicited or unsolicited) during the financial year? (Skip item 19 if “No”)		Yes
22	All collections received (solicited or unsolicited) are properly accounted for and promptly deposited by the charity.	7.2.2	Complied
	Did the charity receive donations in kind during the financial year? (Skip item 20 if “No”)		Yes
23	All donations in kind received are properly recorded and accounted for by the charity.	7.2.3	Complied
DISCLOSURE AND TRANSPARENCY			
24	The charity discloses in its annual report – (a) the number of Board meetings in the financial year; and (b) the attendance of every governing board member at those meetings.	8.2	Complied
	Are governing board members remunerated for their services to the Board? (Skip items 22 and 23 if “No”)		No
22	No governing board member is involved in setting his own remuneration.	2.2	NA

S/N	Code Guideline	Code ID	Response
26	The charity discloses the exact remuneration and benefits received by each governing board member in its annual report. OR The charity discloses that no governing board member is remunerated.	8.3	NA
	Does the charity employ paid staff? (Skip items 27, 28 and 29 if “No”)		Yes
27	No staff is involved in setting his own remuneration.	2.2	Complied
28	The charity discloses in its annual report – (a) the total annual remuneration for each of its 3 highest paid staff who each has received remuneration (including remuneration received from the charity’s subsidiaries) exceeding \$100,000 during the financial year; and (b) whether any of the 3 highest paid staff also serves as a governing board member of the charity. The information relating to the remuneration of the staff must be presented in bands of \$100,000. OR The charity discloses that none of its paid staff receives more than \$100,000 each in annual remuneration.	8.4	Complied
29	The charity discloses the number of paid staff who satisfies all of the following criteria: (a) the staff is a close member of the family ³ belonging to the Executive Head ⁴ or a governing board member of the charity; (b) the staff has received remuneration exceeding \$50,000 during the financial year. The information relating to the remuneration of the staff must be presented in bands of \$100,000. OR The charity discloses that there is no paid staff, being a close member of the family belonging to the Executive Head or a governing board member of the charity, who has received remuneration exceeding \$50,000 during the financial year.	8.5	Complied
PUBLIC IMAGE			
30	The charity has a documented communication policy on the release of information about the charity and its activities across all media platforms.	9.2	Complied

NOTES:

¹ **Staff:** Paid or unpaid individual who is involved in the day to day operations of the charity, e.g. an Executive Director or administrative personnel.

² **Volunteer:** A person who willingly serves the charity without expectation of any remuneration.

³ **Close member of the family:** A family member belonging to the Executive Head or a governing board member of a charity –

(a) who may be expected to influence the Executive Head’s or governing board member’s (as the case may be) dealings with the charity; or

(b) who may be influenced by the Executive Head or governing board member (as the case may be) in the family member’s dealings with the charity.

A close member of the family may include the following:

(a) the child or spouse of the Executive Head or governing board member;

(b) the stepchild of the Executive Head or governing board member;

(c) the dependant of the Executive Head or governing board member.

(d) the dependant of the Executive Head’s or governing board member’s spouse.

⁴ **Executive Head:** The most senior staff member in charge of the charity’s staff.

Financial Information

Summary of Financial State and Rundown of Expenses

The operating surplus of ECF for the year is S\$623,709, compared to S\$922,907 in 2021. This surplus is generated from donations received, after subtracting expenses related to donations and administrative costs. ECF’s total expenditure amounts to S\$942,581, with S\$830,247 being spent on different projects aimed at assisting children and youth who are vulnerable.

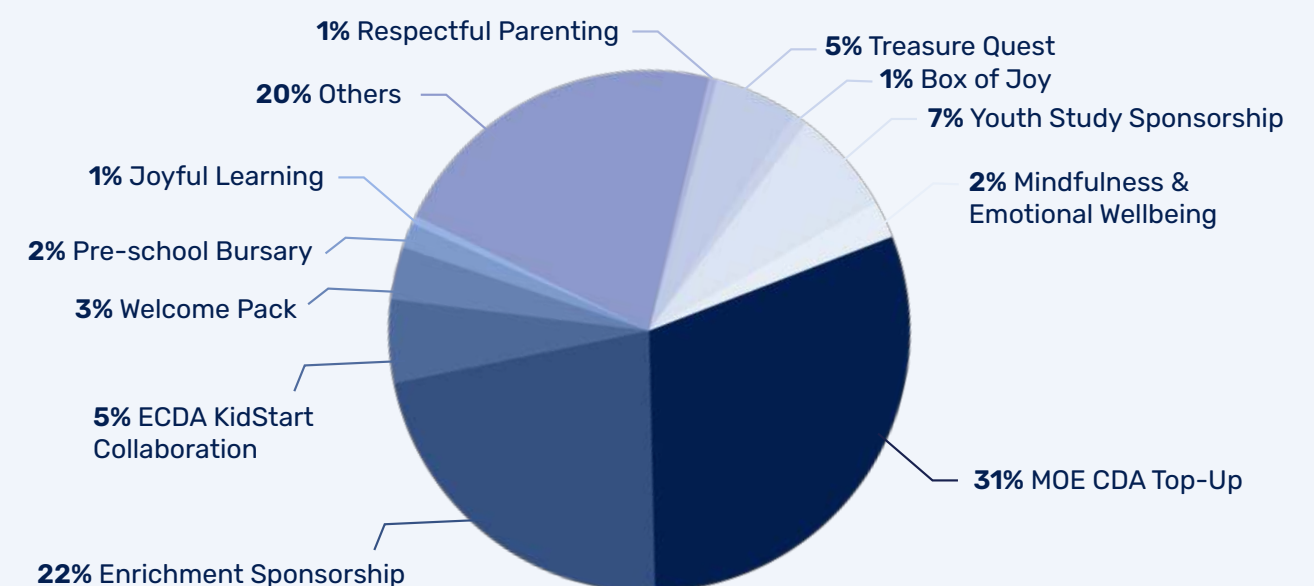
Operating Surplus (or Reserve) Policy

The EtonHouse Community Fund recognizes the importance of maintaining an operating surplus that will be kept as reserve resources. By keeping a financial cushion, the charity can ensure its long-term sustainability and effectiveness in fulfilling our mission. An operating surplus allows us to respond quickly to unexpected challenges or emergencies that may arise, such as changes in funding, increased demand for services, or unforeseen expenses. It provides the flexibility needed to adapt and continue supporting vulnerable children and families, even during uncertain times.

Financial Highlights of 2022



Summary of Programme Expenditure



Statement of Financial Position as at 31 December 2022
(Amounts in Singapore Dollars)

	Note	2022 (\$)	2021 (\$)
Member's Guarantee			
Member of \$100	3	100	100
ASSETS			
Non-current asset			
Equipment	4	1,136	1,899
Current assets			
Prepayments		108,792	856
Due from a related company (non-trade)	5	-	600
Cash and bank balances	6	3,237,461	2,733,696
		3,346,253	2,735,152
TOTAL ASSETS		3,347,389	2,737,051
LIABILITIES			
Current liabilities			
Other payable and accruals		21,920	32,755
Due to related companies (trade)	5	9,919	12,455
		31,839	45,210
TOTAL LIABILITIES		31,839	45,210
NET ASSETS		3,315,550	2,691,841
FUNDS			
Represented by:			
Restricted funds		-	29,613
Unrestricted funds		3,315,550	2,662,228
TOTAL FUNDS		3,315,550	2,691,841

Statement Of Financial Activities
For The Financial Year Ended 31 December 2022
(Amounts in Singapore Dollars)

	2022 (\$)			2021 (\$)		
	Restricted funds	Unrestricted funds	Total funds	Restricted funds	Unrestricted funds	Total funds
Incoming resources						
Donation income (Note 8)	-	1,294,753	1,294,753	-	1,121,624	1,121,624
Interest income	-	12,949	12,949	-	4,269	4,269
Government grant income (Note 9)	-	258,588	258,888	-	665,025	665,025
Total incoming resources	-	1,566,290	1,566,290	-	1,790,918	1,790,918
Resources expended						
Charitable activities (Note 10)	(29,613)	(800,634)	(830,247)	(55,000)	(680,233)	(735,233)
Governance cost	-	(9,099)	(9,099)	-	(4,034)	(4,034)
Other expenditures (Note 11)	-	(103,235)	(103,235)	-	(128,744)	(128,744)
Total resources expended	(29,613)	(912,968)	(942,581)	(55,000)	(813,011)	(868,011)
Net surplus for the year	(29,613)	653,322	623,709	(55,000)	977,907	922,907



The Year Ahead

In 2023, our organization remains fully committed to meeting the needs of the community through a diverse range of programs and services. We actively assess and improve our initiatives, collaborate with stakeholders, and engage community members to ensure the effectiveness and relevance of our offerings. Our goal is to make a meaningful and lasting impact on the lives of those we serve.

Programme

In the upcoming year, the EtonHouse Community Fund is focused on expanding its impact by opening new centers, recruiting more volunteers, streamlining programs, and building meaningful relationships with beneficiaries, partners, and supporting parties. These initiatives aim to create growth, maximize effectiveness, and make a lasting difference in the lives of the communities served.

Fundraising

In the past year, the EtonHouse Community Fund successfully implemented a range of fundraising strategies. This included crowd funding campaigns via platforms like giving.sg, well-organized fundraising events, and engaging corporate donor partnerships. These efforts resulted in significant contributions and support from individuals, corporations, and the wider community. The funds raised have played a vital role in advancing the EtonHouse Community Fund's mission and making a positive impact on the lives of its beneficiaries. The organization is grateful for the continued support and looks forward to further expanding its fundraising efforts in the future.

Advocacy

In the year ahead, the EtonHouse Community Fund (ECF) will employ various strategies to advocate for its objectives. These include public awareness campaigns, stakeholder engagement, thought leadership and advocacy, collaboration with existing networks, and grassroots engagement. By leveraging these approaches, ECF aims to raise awareness, influence decision-makers, and empower communities, ultimately making a positive and sustainable impact on the lives of its beneficiaries and the broader community.

How can you help?

Looking to give back to the community and make a difference to the people around you?

Join Us as a Volunteer

Our team of volunteers is diverse, with different backgrounds and experiences. Join us at the forefront of making a difference in the lives of our beneficiaries.



Donate to our Cause

Help us to better support the community by donating to our cause.

Website

Donations can be made through our official website.
www.ehcommunityfund.org.sg/donate

PayNow

Scan the PayNow QR code or enter our UEN No: 201312095N to donate.



Do note that donations above S\$100 will be eligible for a tax deduction. Please indicate your NRIC or UEN No. if you wish to receive a tax deduction.

Support Us as a Corporate/Community Partner

As our valued partner, you can champion the holistic development of disadvantaged children and youth. Contact us to explore partnership opportunities to grow your organization's social impact.





Together We Can Make A Difference
To Children's Future



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EtonHouse
Community Fund



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